

Minutes of the Executive Committee of the Forum of Hospice Chair (FHC) Zoom Call – 21 June 2022

| Representative | Hospice | Region |
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| Present | | |
| Kate Tompkins | Dorothy House Hospice Care | Chair/South West |
| Terry O'Leary | St Catherine's Hospice | South East Coast |
| Terry Philpott | Isabel Hospice | East of England |
| Derek Moss | St Benedict's Hospice | North East |
| Sean Hilton | Princess Alice Hospice | London |
| David Brown | Pendleside Hospice | North West |
| Jeremy Allin | Lewis Manning Hospice | South West |
| Apologies | | |
| Ros Keeton | Compton Care | West Midlands |
| David Dickson | St Leonard's Hospice | Yorks & Humber |
| Robin Graham-Brown | LOROS | East Midlands |
| Andrew Chancellor | St Michael's Hospice | South Central |
| Michael Baker | City Hospice | Wales |
| Hospice UK attendees | | |
| Rowena Lovell | Hospice UK | Director of Strategy & Governance |
| Gloria Chan | Hospice UK | CCE Co-ordinator |

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| EC/21/35 | Welcome and apologies <p>Kate Tompkins welcomed everyone to the meeting and in particular to our new members, Terry Philpott, Sean Hilton and Derek Moss.</p> <ul style="list-style-type: none"> - Sean Hilton – Trustee of Princess Alice for 10 years. Had a dual career in the NHS, previously a GP principle and higher education at St. George's in South London for 25 years. - Derek Moss – Chair of St Benedict Hospice, for 15 years. Retired funeral director, currently doing consultancy work and a serving magistrate. - Terry Philpott – Trustee of Isabel hospice since 2019 and chaired the finance committee before succeeding as forum chair. Currently the Town Clerk at Ware Town council. <p>Apologies were received from Ros Keeton, David Dickson, Andrew Chancellor, Robin Graham-Brown and Michael Baker.</p> |
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| EC/21/36 | <h3>Hospice UK update</h3> <p>CEO recruitment process were underway and interviews were held on June 13th with 3 short-listed candidates. An announcement of the final appointment to be made in the next few weeks.</p> |
| EC/21/37 | <h3>Animation of NHS changes & Commissioning and investment Framework</h3> <p>Key resources to note:</p> <ol style="list-style-type: none"> 1. King's Fund Animation of NHS changes – for anyone not familiar with changes in the NHS, this animation could be very helpful 2. Commissioning and investment framework – found here <p>Discussions outlined that: Every ICS area and population will have different approach with negotiations and relationships being different depending on area. However in all cases it is important for boards to consider is whether hospices are able to speak with one voice within their area. Individually hospices are very small but they work together and collaborate with others with a clear vision and proper utilisation of framework, there should be an opportunity for negotiations.</p> <p>For example, Lewis Manning Hospice has an NHS hospices nearby and instead of competing for services, they coordinate with their acute trusts to ensure there is no overlap. This is a model that could be replicated elsewhere and it makes financial sense as well as offering a better experience for patients. There is a shift away from competitive organisation to a more collaborative approach.</p> <ul style="list-style-type: none"> - Not every board will be aware of this important framework and e framework and it would be helpful if Hospice UK could promote it to boards through all their communication channels. —It would also be helpful if an executive summary for this, and other important documents, could be produced highlighting key points for boards. |
| EC/21/38 | <h3>Trustee Network and Trustee Conference</h3> <p>The trustee network meetings will be held bi-monthly alongside the trustee's newsletter. The next edition of the newsletter will be going out in July and trustees can subscribe here.</p> <p>The Trustee conference will be running from September 13 – 15 2022, with virtual sessions spread across the week. The conference aims to deliver a programme that will help boards explore a number of strategic and operational topics. More information can be found here.</p> <ul style="list-style-type: none"> - The topics planned for the programme continue to be shaped by the Future Vision 9 principles of sustainability and focus on : equality and inclusion and: how to recruit for a diverse board, education and training, collaboration and partnerships and current governance practices. . |

Regional Update

North West – David Brown

Last met on 16th June. Initially a face to face meeting but ended up doing it virtually as there was no appetite to meet in person. Engagement remains to be a challenge but hopes to revisit face to face meetings in the future. During the meeting, several topics were covered including:

An update from Jonathan Ellis, Director of Policy, Advocacy and Clinical Programmes, an update from the newly appointed head of retail spoke about increasing profit in shops (from 350k to 600k).

- Partnership working with acute hospices and developing a single point of access. Great topics, discussions and learning points but need more attendance.

South East Coast – Terry O’Leary

Last met as chairs on 13th May – with plan to coordinate meetings with the chief executive meetings, which has worked well. Similar challenges to the North West region and, having difficulty transitioning from zoom to in person but keen to meet everyone at some point. The meeting covers a range of topics and one of the main focus is around shortage of clinical staff and difficulty with hiring clinical and nurses – there is a lot of competition between NHS and acute with the hiring and retaining of senior nurses.

Also, in building a new hospice, there was funding shortage and a crowdfunding event was held with Charity Extra. The board was initially skeptical but it raised almost £950k which closed the gap between resources needed. If anyone is interested in finding out, please get in touch with Terry O’Leary, chair of St Catherine’s Hospice Sussex and Surrey.

West Midlands – Ros Keeton

An away day for chairs and chief executives from the West Midlands is planned to consider: Workforce strategy, Collaboration and Partnership working across hospices, Effective engagement with the new ICS structures, Equality, Diversity and Inclusion.

South West – Kate Tompkins / Jeremy Allin

Last met on 13th June – the regional director was invited to speak which was positive. A proposal of collaborative education is being explored (across the South West hospices), and proposal being taken to the regional chief nurse with the hope that 7 ICS’ would fund this. Starting point is to assess what resources they have, and appoint a project manager. All South West hospices have signed up to this and welcome it.

London – Sean Hilton

First meeting will be 13th July. Made contact with 11 hospice chairs in London, 6 responded and 5 will be joining the meeting. Challenge has been trying to get contact information but first meeting should determine the ambitions of the London chairs and a new beginning for the group. The aim is to have a few face to face meetings a year and build on that.

North East - Derek Moss

The challenge, as it is for Hospice UK, is not knowing details of all the chairs in each region

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| | East of England - Terry Philpott Same situation as North East region. |
| EC/21/40 | Chair of the FHC <p>The meeting noted that this is Kate Tompkins's last meeting as chair of the FHC. Terry O'Leary has been appointed by the FHC as the new chair and will be taking over in July for the next 2 years along with the associated role on the Hospice UK board.</p> <p>Hospice UK and members of the FHC expressed sincere thanks for all her hard work everything Kate has done and achieved. . The relationship with hospice chairs and Hospice UK is stronger than before, and it's thanks to Kate's networking skills and persistence that it has progressed so far.</p> |
| EC/21/41 | Next Meeting <p>The date for the next Forum of Hospice Chairs will be scheduled for Wednesday 7 September, 2022, 1:30 – 3:00.</p> |